

Regulations for the use of digital devices at the DISDH

The following rules apply to all digital devices such as smartwatches, mobile phones, tablets or laptops. It applies to student's personal devices and school devices.

1. I bring all digital devices for use in the class in a **fully charged state**. I make sure that there is **enough memory space available**.
2. I **treat** the school's digital devices with **care**. I protect them from dirt and damage, especially from eating and drinking. If a device is damaged or lost, I tell a supervisor immediately.
3. I must not **modify the hardware and software** of the school's digital devices. I must not attempt to access other people's data. I may not log in with another person's user data.
4. At the beginning of the lesson, I have my digital devices in idle mode. I use digital devices in class **only with the teacher's permission**. When I am finished with my work assignment, I sign out and do not start anything else on the device.
5. I may not call up or save any **content** that is prohibited or unsuitable for students. If I see such content, I immediately inform a supervisor.
6. When I send something to others, I make sure I am **friendly**. If I myself see or receive content that I am not comfortable with, I turn to an adult I trust.
7. I always leave the **loudspeaker function switched off so** that lessons are not disturbed by, for example, message tones. I connect devices managed by the school to the **WLAN** for „Mobile Device Management“(MDM).
8. On school devices with a **general login** for all users, I **log out** when I am done with my work.
9. **Out of class**, students in grade 10 and above may use private tablets or laptops for school purposes without asking in the classroom, on the 3rd floor, in the upper school room and in the library. In emergency situations, digital devices may always be used.
10. As a matter of principle, I am **not** allowed to **take photos, films** or make **audio recordings** on the school premises. If I want to record other people as a part of a work assignment, I must first ask these people for their content. If a person does not agree, I am not allowed to record them.
11. I comply with **legal requirements**, such as copyright law.

Supervisors may make exceptions to the rules. If a supervisor suspects that a rule has been broken, they may ask to see the contents of the unit.

If I do not follow the rules, this can lead to educational measures, regulatory measures or even a report to the police.